



ARMY PaYS

DEPARTMENT OF THE ARMY - PaYS PROGRAM (Partnership for Youth Success)

***THIS INFORMATION ONLY APPLIES TO:
ELIGIBLE U.S. ARMY PaYS PROGRAM PARTICIPANTS APPLYING
FOR POSITIONS WITH THE HOUSTON POLICE DEPARTMENT
WHO ARE IN GOOD STANDING & PaYS PROGRAM PARTICIPANTS***

If you are a participant in the U.S. Army PaYS Program, in which HPD proudly participates, and would like to apply for a classified position as a POLICE OFFICER or civilian positions *should such openings be available* with the Houston Police Department, then the following information ONLY applies to you. PLEASE REVIEW ALL INFORMATION CAREFULLY.

QUALIFICATIONS AS AN ARMY PaYS PROGRAM PARTICIPANT

- ✓ You are a PaYS Program participant.
- ✓ Your military service was characterized as honorable.
- ✓ The program applies to your first term of enlistment ONLY or initial entry training for U.S. Army Reserve Soldiers.
- ✓ You have reviewed and meet ALL of the following applicable HPD MINIMUM REQUIREMENTS for POLICE OFFICER:
 - **Must** have **one** of the following:
 1. At least 48 semester hours of credit from an accredited college or university with at minimum of a 2.0 grade point average;
 2. A minimum of two years active duty in the United States armed forces and received an honorable discharge; **OR**
 3. At least five years of full-time employment as a peace officer licensed by TCLEOSE or an equivalent licensing entity in another state.
 - Must be between the ages of 21-44 years of age. (Must not turn 45 prior to oath of office.)

- Must be a U.S. citizen and a resident of the United States for a period of time sufficient to conduct a comprehensive background investigation. Consideration given for military overseas assignments.
- Must Pass a Physical Agility Test.
- Weight must be in proportion to height.
- Must have a valid driver's license and proof of liability insurance.
- Must not have received more than two moving traffic violations within an 18-month period preceding the date of application. In addition, driving record should reflect prudence and maturity.
- Must not have ever been convicted of or received community supervision for a Class A Misdemeanor or Felony.
- Must not have been convicted of or received community supervision for a Class B Misdemeanor within the past 10 years.
- Former military personnel must not have been convicted of any court-martial higher than a summary.
- Must have a stable credit history, family background and employment background.

*For other former Soldiers, the government agency owes no obligation such as placement or priority placement consideration, but may hire and interview as desired. Non-qualifying veterans not part of the U.S. Army PaYS Program may apply for the position of POLICE OFFICER via standard operating procedural (SOP) channels ONLY by contacting HPD HR/Recruiting at (713) 308-1300 or 1-800-252-0473. To apply online or review information, you may also visit the HPD web page at www.hpdcareer.com OR www.houstontx.gov/police/careers.htm (Careers). This also applies to those *other former soldiers* applying for civilian positions with the Houston Police Department should they be posted and openings are available, visit www.houstontx.gov/jobs/index.html. Note: ONLY qualified PaYS Program participants may directly contact the designated POC (point-of-contact*) HPD personnel as defined and listed below.*

HPD – POC (POINT-OF-CONTACT) REQUIREMENT*

(*All eligible PaYS Program participants that wish to make a point-of-contact within the agency should specifically identify him or herself as a PaYS Program participant. These designated point-of-contact personnel that will assist qualified candidates before and/or during the enrollment process, whichever is applicable.)

- ✓ For information about the position of POLICE OFFICER, contact the Houston Police Department Human Resources/Recruiting Unit at 713/308-1300 or 800-252-0473. Or visit www.hpdcareer.com where you may apply online.
- ✓ For information about *posted and/or available* civilian positions with the Houston Police Department, contact the Houston Police Department Human

Resources/Civilian Employment Section at 713/308-1397 or 713/308-9000. Or visit www.houstontx.gov/jobs/index.html where you may apply online.

✓ Specifically identify yourself as an eligible U.S. Army PaYS Program participant in good standing to designated POC (Point-of-Contact) within the department listed below.

HPD Designated Army PaYS PROGRAM POC (Point-of-Contact):

Officer Francisco Cardona

francisco.cardona@cityofhouston.net

Officer Mark Lumpkin

mark.lumpkin@cityofhouston.net

HOUSTON POLICE DEPARTMENT

HUMAN RESOURCES DIVISION

**RECRUITING UNIT, 1200 Travis Street, 13th Floor, Houston, TX 77002
713/308-1300 OR 800-252-0473**